Administrative Committee December 3, 2019

Present: Alderpersons John Alt, John Ellington and Heather Kierzek

Absent: None

Also Present: City Administrator, Ed Geick; City Administrator, Kennie Downing; Finance Director, Cynthia Haggard; Police

Chief, Mark Schauf and City Clerk, Brenda Zeman.

Citizen Present: None

The meeting was called to order by Chairman John Alt at 8:15AM CST., with roll call and noting compliance with the Open Meetings Law.

Moved by Ellington to approve the minutes of November 4, 2019, seconded by Kierzek and unanimously carried.

Motion by Kierzek to approve agenda, seconded by Ellington and unanimously carried.

Review and recommendation to the Council – Liquor License.

Kierzek sought confirmation that someone can be an Agent at two locations. Chief Schauf confirmed that someone can be an agent for two locations, especially when it's a corporate retail place. He also added that an Agent is the licensed responsible party.

Motion to approve the change of Agent for Kwik Trip #855 (South Blvd.) by Ellington, seconded by Kierzek and unanimously carried.

Review and recommendation to the Council – Picnic License.

Motion to recommend to approve and move on to council the Baraboo Young Professionals, Night Market, 12-20-2019 picnic license by Kierzek, seconded by Ellington and unanimously carried.

Consider Operator's Licenses

Motion to approve and move on to Council new licenses for Amy Bible, Sauk County Agricultural Society; Tara Greenwood, Sauk county Agricultural Society; Tammy Salaja, Casey's and Nancy Meiller, Bekah Kate's by Ellington, seconded by Kierzek and unanimously carried.

Approve and move on to Council renewal license for Joshua Ertel, Walmart by Kierzek, seconded by Ellington and unanimously carried.

Member comments

The next meeting will be Monday, January 6, 2020 at 8:15AM CST. Meeting location will be 101 South Boulevard.

Motion to adjourn by Kierzek, seconded by Ellington and unanimously carried. Meeting adjourned at 8:21AM CST.

Respectfully submitted,

Cynthia Haggard, Finance Director